

RTCC Board Meeting – Phase 3 Agenda

April 26, 2021 at 1:30 pm – Zoom.

- **Introductions/Role Call** – Meeting called to order by Alissa 1:30pm. In attendance:
Marcy P, John P, Alissa S, Cody R, Beth H, Daryn T, Crystal Z, Gary S, Alethea K, Cherie R, Michelle L, Nick Z, Kristie T, S Crowell, Rhonda P, Wayne H, Stephanie A, Robin C, Cynthia, Kris C.
- **Review and Approve February Meeting Minutes** -Motion to approve Cody, Daryn 2nd - approved.
- **Review and Approve March Agenda** – Motion to approve Rhonda, Crystal 2nd – approved.
- **Transportation Provider Update** –
 - **MATBUS**- Shaun Crowell- Ridership holding steady, will not see large increases until Fall again. April 1 started collecting fares again.
 - **City of Morris**- Beth Heinrich- Two new employees, on schedule May 1, all is going well.
 - **Rainbow Rider**- (update shared by Alissa): 1 year ago, RR was running about 30%. Now running at 86%. They have opened some restrictions slightly by picking up multiple people going to the same location if they are to be together for an extended amount of time. They will consider providing buses for outside groups/organizations beginning possibly in July. Will be adding additional route via Starbuck to Alex midday. They distributed surveys for Grant county to determine interest to get to Alexandria. There has been some request for service going west of Fergus Falls. These will be included in the new 5-year transit plan. Years ago, RR transported from Elbow Lake to Fergus Falls. They have added 3 additional volunteer drivers.
 - **Transit Alternatives**- Daryn Toso- Business is starting to come back, every other row on bus is taped off, doing electrostatic spray every night.
 - **Jefferson** – Nick Zelle – Interlining arranging with White Earth Transit. Primarily serve 170 routes, part of the national intercity bus network. Part of Jefferson Lines is 5311 funded, most intercity bus companies are not. 5311 allows Jefferson to serve rural communities and to

promote a service to the rural communities. Stressed the need to continue building support for that.

- **MNDOT Update** – Michelle reviewing applications this week. Contracts will probably be sent out by mid-June. Asking RTCCs to submit a two-year budget, reviewing first year budget and first year work plan. Second year will begin April 2022, with revised logic model plans and additional review of budgets and possible minor modifications. All RTCC work is evaluated based upon partnerships and any gaps between RTCCs. Our RTCC has worked particularly hard, and Michelle is looking forward to what the next year brings. Asked each RTCC to do a two-page narrative, it is not under review but MNDOT does ask each RTCC to do that. This information will be shared with all RTCC stakeholders. Narrative is overview of more complex Logic Model plan.
- **RTCC Phase 4** – Alissa – discussed the tasks in depth, staff training. MNDOT will bring in training opportunities for the RTCCs. Will call Michelle for the emergency preparedness piece. Michelle – Every region will have stakeholder meetings and look the future, getting as much input as possible is important. RTCCs will be working with planning partners with coordination. RDCCs have planners on staff, RTCC does not, but we will get it done. Michelle – discussed the emergency preparedness process. Any changes to the grant will be done by the end of May per Alissa. Each task will have short term, intermediate and long-term outcomes. Alissa asked for question, no questions. Alissa discussed podcasts, John and Marcy have been working on them, Marcy will share pre-compiled questions and discussed how to make the podcasts and their value. Marcy asked if anyone needs Newsletter. Alissa asked attendees to reach out with information or ideas for the newsletter.
- **MCOTA** – Tom and Heather - will give us a recap at May meeting.

Meeting adjourned 2:30 pm.

Minutes submitted 04/26/2021 3:00 pm by John Przybylski.

Next Meeting on May 24th at 1:30 pm Via Zoom