

Head Start Assistant Teacher / Teacher's Aide – Wadena Site
Seasonal / Full-Time / 38-40 hrs. per week

Opening for an Assistant Teacher / Teacher's Aide to assist the lead teacher to provide a high quality, safe learning environment for 3 to 5-year-old children at the Wadena Head Start Center.

Primary responsibilities of the full-time position will include:

- Support the lead teacher in lesson planning, daily classroom responsibilities and assist with strengthening family engagement.

Starting wage is \$10.78 - \$14.36 per hour depending on qualifications, and includes a benefits package

QUALIFICATIONS

Minimum

- \$10.78 / hour rate: Must be 18 years of age with a high school diploma or equivalency with the expectation to obtain a Child Development Associate Credential (CDA)
- \$14.36 / hour rate: Minimum of a Child Development Associate Credential (CDA) or AA in Early Childhood Education
- Meet minimum standards per Head Start Performance Standards and Minnesota Rule 3 Licensing
- Ability to exercise patience and understanding when working with children
- Ability to follow instructions, good oral communication skills
- Meet physical abilities: must be able to lift 50 lbs.; and daily kneeling, stooping, bending and sitting on the floor to attend to children's needs

Preferred

- General knowledge of the Head Start program
- Proof of valid driver's license and current/adequate vehicle insurance coverage
- Demonstrated understanding of diverse backgrounds and cultures

For application materials: Go to our website: www.wcmca.org under the Careers tab – How to Apply – Get Started link. A link for detailed instructions on how to build your online job profile is at the bottom of the webpage. Please link your application to the job posting under "Find Jobs". If you have any questions, please contact Paige Carlson at 218.685.7057.

An agency application MUST be received in order to be considered for the position.

**Interested candidates should fill out an online application
by the close of business (4:30 pm) Wednesday October 28, 2020**

AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER