*This service is made possible through a grant provided by the Minnesota Department of Revenue and VITA-IRS

Tax Scheduling Line:
218-685-7004

*To reschedule your appointment, please call this number 24 hrs in advance!!

WEST CENTRAL MINNESOTA
Communities Action
HELPING PEOPLE. CHANGING LIVES.

Income Limits:
Single: $45,000
Joint: $67,000

"WHAT TO BRING" CHECKLIST

REQUIRED:

- [ ] Valid Picture ID
- [ ] Social Security Card or Individual Taxpayer ID # (ITIN) **for all persons listed on the tax return**

Please Bring:

- [ ] Prior year tax return- if available
- [ ] Direct Deposit information showing routing & account numbers (voided check is best)
- [ ] IPPIN- if applicable (Identity Protection PIN- tax-related identity theft victims will have this)

Renters

- [ ] Certificate of Rent Paid (CRP) from your landlord

Homeowners

- [ ] 2025 Property Tax Statement (usually mailed out to homeowners mid-March). *If you don't have the statement by the day of your tax appt., we can print off your statement mid-March from your county website and file the property refund for you- no need to mail it in or drop it off. Let your preparer know you own a home)
- [ ] Mobile homeowners: Property tax statements for mobile homes aren't sent out until June. Let your preparer know that you own your mobile home so they can give you directions on how to file for this refund after the tax season.

Income Documentation
(bring whatever applies to you)

- [ ] W-2s for ALL jobs worked in prior year
- [ ] Social Security Benefits (SSA-1099)
- [ ] Interest Statement(s) (1099-INT)
- [ ] Dividend Statement(s) (1099-DIV)
- [ ] Proof of Health Care Coverage if purchased from Marketplace (1095-A)
- [ ] Miscellaneous Income (1099-MISC)
- [ ] Nonemployee Compensation (1099-NEC)
- [ ] Unemployment Income (1099-G)
- [ ] Retirement/Pension Statement(s) (1099-R)
- [ ] Sale of Stock (1099-B)
- [ ] Daycare Expenses you paid (include Daycare provider's name, address, and tax ID number)
- [ ] Charitable donations of cash (receipts)
- [ ] Supplemental Security Income (SSI) Year-End Statement
- [ ] MFIP (MN Family Investment Program) Statement
- [ ] MSA (MN Supplemental Aid) Year-End Statement
- [ ] GA (General Assistance) Year-End Statement
- [ ] Veterans Benefits Year-End Statement
- [ ] Worker's Compensation Year-End Statement
- [ ] Statement Supporting Documentation of Alimony Payment Received
- [ ] Education Expenses you paid (include receipts
- [ ] Tuition Expenses (1098-T)
- [ ] Interest Paid on Student Loans (1098-E)